

**TEMPLATE**

**Agreement No. ....  
on the terms of payment  
for a Premed College/Preparatory School<sup>1</sup> training course**

**entered into on ..... in Warsaw by and between:**

**the Medical University of Warsaw** based in Warsaw, ul. Żwirki i Wigury 61, 02-091  
represented by

.....- \_\_\_\_\_ authorized by the Rector  
to act on their behalf (the authorization to be presented at the time of signing this Agreement)  
hereinafter referred to as the **“University”**

and

.....  
domiciled in .....,  
holder of passport No. ...., citizen of  
....., correspondence address:  
.....,  
hereinafter referred to as the **“Student”**.

**§ 1.**

**Subject matter of the Agreement**

1. The Agreement specifies the terms of payment for educational services offered to the Student by the University during a chargeable training course: *Preparatory School/Premed College 1st year/ Premed College 2nd year*<sup>1</sup>, encompassing 2 semesters in the academic year \_\_\_\_\_, conducted from \_\_\_\_\_ to \_\_\_\_\_ for foreigners by the Centre for Foreign Languages at the Medical University of Warsaw, hereinafter referred to as the **“Course”**.
2. The University undertakes to cover the following programme of study during the Course:
  - 1) *Preparatory School - 825 hours of English and of Polish as a Foreign Language, covering 2 semesters*<sup>1</sup>.
  - 2) *Premed College 1st year - 1023 hours of English and of Polish as a Foreign Language, covering 2 semesters*<sup>1</sup>.
  - 3) *Premed College 2nd year - 1023 hours of English for Specific Purposes, of Polish as a Foreign Language as well as Biology, Chemistry, Physics and Anatomy in English, covering 2 semesters*<sup>1</sup>.
3. A detailed programme of study is available at: [www.sjo.wum.edu.pl](http://www.sjo.wum.edu.pl).

<sup>1</sup> delete as appropriate

## § 2.

### Representations and Warranties of the University

1. The University declares that it meets the conditions to conduct the Course.
2. The University declares that it provides the Student with the following:
  - 1) *Preparatory School: a course in English at the CEFR level B1 and a course in Polish as a Foreign Language at the CEFR level A1, encompassing a total of 825 hours<sup>1</sup>.*
  - 2) *Premed College 1st year: a course in English at the CEFR level B2 and a course in Polish as a Foreign Language at the CEFR level A1/A2, encompassing a total of 1023 hours<sup>1</sup>.*
  - 3) *Premed College 2nd year: a course in English at the CEFR level B2, a course in Polish as a Foreign Language at the CEFR level A1/A2 and the courses in Biology, Chemistry, Physics and Anatomy, encompassing a total of 1023 hours<sup>1</sup>.*

## § 3.

### The Student's Commitments

1. The Student undertakes to participate in the Course.
2. The Student undertakes to follow the safety rules and public policy of the University, including regulations and decisions issued by the Authorities of the University which are effective during the Course as well as the regulations of the Preparatory School or Premed College.
3. The Student undertakes to inform the University in writing about any changes to his/her personal data identifying the Student and provided on the first page of this Agreement, including his/her home address and correspondence address (if different from home address). Failure to update the above-mentioned personal data by the Student will result in any letters sent to the last address indicated being deemed effectively delivered.

## § 4.

### Payment for the Course

1. The Student undertakes to settle the tuition fee for educational services provided by the University to the Student during the Course;
  - Preparatory School – annual fee of EUR \_\_\_\_\_ (in words: \_\_\_\_\_ euro)<sup>1</sup>;
  - Premed College 1st year – annual fee of EUR \_\_\_\_\_ (in words: \_\_\_\_\_ euro)<sup>1</sup>;
  - Premed College 2nd year – annual fee of EUR \_\_\_\_\_ (in words: \_\_\_\_\_ euro)<sup>1</sup>.
2. The University confirms that the Student has made a down payment of EUR 500 for the Course, which will be set off against the payment for the Course as stipulated in item 1. The Student is obliged to settle the remaining amount of the payment for the Course, i.e. EUR \_\_\_\_\_ (in words: \_\_\_\_\_) by 25 September \_\_\_\_\_ at the latest.
3. With the consent of the Head of the Centre for Foreign Languages of the Medical University of Warsaw (hereinafter referred to as the “Head”) the Student is entitled to pay for the Course in two instalments, with the deadlines defined by the Head. In the case of the tuition fee being paid in instalments, each instalment is increased by statutory interest accrued on the outstanding payment for the Course.

<sup>1</sup> delete as appropriate

4. The Student undertakes to pay the fee mentioned in item 1 in Polish Zlotys (PLN) into the University's bank account No. **PL45124010401111001060631443**.
5. The payments should be made to the above-mentioned PLN bank account, the sum converted into PLN at the average EUR/PLN exchange rate of the National Bank of Poland as calculated on the day of payment.
6. The Student bears the costs of bank commissions and other fees charged by the bank. In case of underpayment caused by the commission charged by the bank or statutory interest due to the University, the Student is obliged to settle the underpayment by bank transfer to the above-mentioned bank account or in cash at the University Financial Office in PLN at the average EUR/PLN exchange rate of the National Bank of Poland as calculated on the day of payment.
7. While settling the payments, the Student is obliged to give his/ her first and last name with the annotation "SJO WUM" and specify the Course: *Preparatory School, Premed College 1st year or Premed College 2nd year*.
8. The payment day shall be the date of crediting the bank account of the University with the amount due. The University charges statutory interest on late payments. The student can participate in the Course only after the due fees have been settled.
9. Should the delay in any payments for educational services exceed 3 months, the Head may remove the Student from the student list of the Course.
10. The Student is obliged to present the proof of fee payments mentioned in item 1 at the request of the Head.
11. The Student can resume the Course after a break or repeat the Course only with the consent of the Rector of the University for a full charge for the Course.
12. The payments for the Course are not reimbursed except in the cases mentioned in item 13 below.
13. At the request of the Student, the payment for the Course shall be reimbursed for the time period when the educational service was not used if the Student has resigned from the Course because of health reasons confirmed by a medical certificate or other vital and documented life circumstances. The rules for calculating the reimbursable fee are specified in item 14.
14. The payment for the time period when the Student does not participate in the Course, reimbursable only for reasons set out in item 13, is calculated in proportion to the number of months remaining until the end of the Course, starting from the calendar month following the month in which the Student ceased to participate in the Course. 9/18<sup>1</sup> months of the duration of the Course form a basis for the calculation of monthly fees.

## **§ 5.**

### **Terms and Conditions of the Agreement**

1. The Agreement is entered into for the time period of the Course to which it pertains.
2. The Student shall have the right to terminate this Agreement before the end of the Course for reasons mentioned in section 4, item 13. In such a case, the Agreement is terminated on the day of filing a written declaration of resignation from the Course for reasons mentioned in section 4, item 13.

## **§ 6.**

### **Final Provisions**

1. Any changes to the Agreement must be expressed in writing to be valid.
2. The Agreement has been executed in two counterparts, one for each of the Parties.

<sup>1</sup> delete as appropriate

**The Student**

.....

Signature

**The University**

.....

Signature, official stamp